

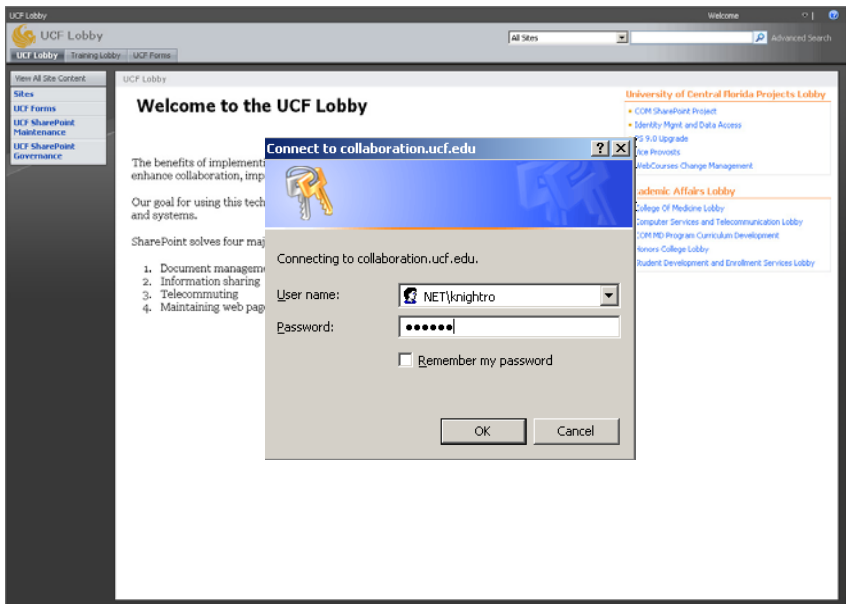
# How to Login to the UCF SharePoint Collaboration Portal



Go to [www.collaboration.ucf.edu](http://www.collaboration.ucf.edu) You will be prompted for a username and password. To proceed, enter your NID for the username in the following format, "NET\NID" and then enter your password.

**User name: NET\NID**

**Password: NID Password**



## Don't know your NID password?

If you do not know your current NID password, you may Change Your NID Password ( <http://mynid.ucf.edu/> ).

## Can't access the SharePoint main page?

If you have difficulty accessing the UCF SharePoint Collaboration Portal ( <http://www.collaboration.ucf.edu/> ), please double check that you entered your username in the format of NET backslash NID (NET\NID). All of UCF has access to the main page for the UCF SharePoint Collaboration Portal, so if you have difficulty accessing the page, it is due to an incorrect username and password.